

Rita Goul, Supervisor
Carol Coyle, Clerk
Chuck Hudler, Treasurer
Mary Letts, Trustee
Daniel Mieske, Trustee

Visitors:

List with Clerk's copy

TOWNSHIP MEETING CALL TO ORDER:

Township meeting was called to order at 7:00 pm followed by the Pledge of Allegiance led by Supervisor, Rita Goul.

ROLL CALL OF MEMBERS: Dan Mieske Present, Mary Letts, Present, Chuck Hudler, Present, Rita Goul, Present. Carol Coyle, Present.

APPROVAL OF AGENDA: Motion to approve the agenda with two additions under new business (L4029 and Election Agreement), made by Chuck and supported by Mary. No additional discussion. All in favor 5. Opposed 0. Motion carried.

SUPERVISOR'S COMMENTS:

1. Park Grant - Rita had received a request to sign an "acceptance of a grant" from Midland Community Foundation written by Starla Jordan. Rita requested a copy of the grant written by Starla Jordan. The grant was 30 pages long and not provided ahead of time. Questions were raised by the Board, on what the grant was to cover. Starla explained a representative from the Foundation came out to review what was need to create a storm shelter for the township. Additional discussion included a reminder to get Board approval prior to writing and submitting a grant. After discussion, a motion was made by Chuck and supported by Dan to approve "accepting the Grant". Rita will sign the acceptance letter and send it to the Foundation. Roll call vote: *Dan, **YES**, Mary, **YES**, Chuck, **YES**, Carol, **YES**, and Rita, **YES***. Motion carried. Carol requested to be notified when the project is complete to let the insurance company know of the improvements.
2. Timeline for Disc Golf - Rita requested a timeline on the progress for Disc Golf. Discussion on the importance of goals and a timeline as a guide of progress. David will provide a timeline to the Board at the October meeting.
3. WLIB - The Wixom Lake Improvement Board passed a resolution to re-establish the vegetation control on Wixom Lake. The assessment only affects lake front properties and will be added to the Winter 2023 taxes.
4. Valances for Kitchen - Rita requested money to replace the valances in the kitchen at the Township Hall. Cathie Kissler volunteered to make the curtains. A budget of \$100.00 was established.
5. ARPA Update - There was an ARPA meeting on September 6th. Items presented were a new printer for the Clerk's office, new computer for the Treasurer's office, sprinkler system for the Township Grounds, and a new sign for the park. The printer that was in the Clerk's office was removed by the Election Board as it has to be used only for elections. The Clerk needed a

replacement. The ARPA committee reviewed the bill and recommended ARPA funds be used for the printer.

Motion made by Dan and supported by Mary to use ARPA funds for printer. No further discussion. Roll call vote: *Dan, YES, Mary, YES, Chuck, YES, Carol, YES, and Rita, YES*. Motion carried.

The request for a new computer, monitors, docking station and set-up fees for the Treasurer's office were recommended by the ARPA committee. Carol will verify the cost as presented. Motion by Rita and supported by Dan to purchase computer equipment as presented, using ARPA funds. No further discussion. Roll call vote: *Dan, YES, Mary, YES, Chuck, YES, Carol, YES, and Rita, YES*. Motion carried.

The request to install a yard sprinkler system at the Township Hall was presented to the ARPA committee. There were 2 bids reviewed by ARPA and a recommendation was made by the ARPA committee to use the lower of the 2 bids. Motion to use Precision Lawn Sprinklers for the yard sprinkler system, using ARPA funds by Chuck and supported by Dan. No further discussion. Roll call vote: *Dan, YES, Mary, YES, Chuck, YES, Carol, YES, and Rita, YES*. Motion carried.

The ARPA committee recommended to provide up to \$500.00 for the Park Commission to purchase a new sign to display upcoming events. Motion by Rita and supported by Mary to allow up to \$500.00 for a new sign at the park. No further discussion. Roll call vote: *Dan, YES, Mary, YES, Chuck, YES, Carol, YES, and Rita, YES*. Motion carried.

CLERK'S MINUTES: The Board packets were distributed to all board members on Monday, September 11, 2023. (a complete copy of the Board packet on file in Clerk's office). A motion to approve the minutes as written, by Rita and supported by Mary. No additional discussion. All in favor 5. Opposed 0. Motion Carried. **David Yahr added the cemetery boundaries were changed by the previous Township Board, were not approved by the Park Board, in office, at the time the change was made.**

TREASURER'S FINANCIAL REPORT:

1. Chuck presented the Bank and Investment Balances. He noted the low balance in the Solid Waste Fund. Explained this is due to Solid Waste Taxes are paid on the winter bill. Chuck noted he will get with Brian to see about investing some of the Fire Fund money, in Michigan Class, to get a higher interest rate on the money. The M-30 water loan made from the Road Fund will be taken care of this fall/winter when winter taxes start coming in. Chuck will be getting with Wildfire Credit Union to see how much of the money currently being held, is insured by the Government. He explained he had difficulty in accessing the accounts. The money that was in Great America for the Chapel/Cemetery will also be invested in Michigan Class. There were 8 point-n-pay in August. As of Tuesday, 66% of the summer taxes had been collected. Office will be open 8:00am-5:00pm, Thursday, September 14th. Question on how many parcels are on the tax roll? Chuck responded there are approximately 1065 parcels and collect on approximately 956.
2. A motion to **accept and file the Treasurer's report** was made by Carol and supported by Mary. No additional discussion from the board. Roll call vote: *Dan, YES, Mary, YES, Chuck, YES, Carol, YES, and Rita, YES*. Motion carried.

OUTSTANDING BILLS:

1. Payment of Bills: In the Board packet was a copy of the bills from the General Fund, Fire Fund, Road Fund, Tax Fund, Solid Waste Fund, Water Fund and Lakeshore Fund. Motion to pay the bills by Rita and supported by Chuck. No additional discussion. Roll Call: *Dan, **YES**, Mary, **YES**, Chuck, **YES**, Carol, **YES**, and Rita, **YES**.* Motion carried.
2. Budget vs. Expense report was provided. Rita reminded everyone to watch their budget. No additional questions from Board members.
3. Bank Reconciliations were provided as prepared by the Treasurer and reviewed by the Supervisor. Outstanding checks were noted. Discussion that one person had not received their check for a pavilion rental refund. Clerk will re-issue check. Chuck noted there was a deposit “in-transit” in the Tax Fund.
4. Payroll Summary and Liability report for the Township was provided. Carol noted there was a mistake with the two new people. ADP had been contacted and corrections were made at no charge to the Township. No questions from Board members.

DEPARTMENT REPORTS:

FIRE DEPARTMENT: Brian Solomon reported the new fire hall is moving along. Final dimensional drawings are complete. Brian has been working with Three Rivers to get a Grant writer.

PARK COMMISSION: David Yahr presented the report for the Park Commission. Trunk or Treat will be October 28th from 2:00pm-4:00pm. The Jamboree was successful with lots of donors for prizes. The Bad Boy has been in for repair and once it comes back, the poles will be placed to prevent cars from driving on the lawn. The repair cost will be around \$450.00. A new trimmer has been purchased. The Grant that Starla had written has been approved and the updates to the concession stand will be this month. John Marsh and Keith Good will each be doing a day of cleanup in the woods to see which one does a better job. John Marsh will also be donating 5 yards of sand to the play-ground area. David expressed he doesn't think the Township Board is supportive of the Park Commission. In addition, David stated that Carol Coyle was trying to decommission the Park in March of 2022. Carol explained again, a resident questioned the process of decommissioning the Park and wanted it on the August 2022 ballot. (This was not initiated by Carol to decommission the Park.) Timelines and processes need to be followed when adding anything to a ballot. Hence, the urgency in getting answers from the attorney. After a lengthy discussion, the Township Board reported the Park has received over \$22,000.00 in ARPA funds to get projects completed. The Township Board has requested transparency and open communications between the Park Commission and the Board.

PLANNING: Wendy Faber said the next Planning Committee will be September 13th at 7:00pm. Set-backs will be the topic covered.

CHAPEL/CEMETERY: Floyd will contact Samaritan Heating to come and service the furnace, in the Chapel, for the winter. Floyd, Dan Andrick and Carol have been working on the ordinances for the Cemetery. A copy for approval by the Board, will be presented at the October meeting. There will be a Hope Get Together on November 5th at 3:00. The presentation will be on the Dionne Quintuplets. Contact Floyd Andrick for further information and to sign up for the event.

TOWNSHIP CODE AUTHORITY: There were 2 Electrical and 2 Mechanical permits last month.

WIXOM LAKE IMPROVEMENT BOARD: Bob Kelley reported the canals on Wixom Lake will be hand sprayed for vegetation control. Mowing was to begin on the main lake bed but rain has slowed that process down.

ROAD ADVISORY COMMISSION: Dan reported all road work has been completed. The culvert on North Meridian will be fixed. MCRC is working on ways to get it fixed. A resident said the striping on the east side of Stark Road was not completed. Dan will look into it.

UNFINISHED BUSINESS:

NEW BUSINESS:

1. Approval of the L-4029 for 2023-2024. The L-4029 must be approved by the Board and filed with the County every year. The rate from last year will remain the same for this year. The Headlee Rollback did not affect rates. Motion by Rita and supported by Chuck to accept the L-4029 as presented. No additional discussion. All in favor 5. Opposed 0. Motion Carried.
5. Election Agreement - Explanation given for the election agreement as prepared by Midland County (agreement on file in the Clerk's office). Carol made a motion and Dan supported to accept the agreement. Discussion included the reasons to support the agreement and reinforced it is for one year. Roll Call: *Dan, **YES**, Mary, **YES**, Chuck, **YES**, Carol, **YES**, and Rita, **YES***. Motion carried.

BUSINESS FROM THE FLOOR: There will be a tire drive on September 23rd. You must have an appointment to drop off tires. To set up an appointment, please contact Kody Jordan 989-207-1100. No other business. Motion to adjourn by Mary and supported by Chuck. No additional discussion. All in favor 5. Opposed 0. Motion Carried. Meeting adjourned at 9:05 pm.

Respectfully submitted.

Carol Coyle, Clerk