

Woodside Park Commission Meeting of 08.03.2022

Meeting called to order at 1200 with the pledge to the flag (meeting held on a Wednesday because of primary voting taking place on Tuesday the 2nd of August, 2022.

Members present: Doug Shoffner, Darlene Thompson, Starla Jordan, Cathie Kisser and David Yahr.

Public comment - Deputy Clerk was to go over our budget however there were some printouts missing so will do that at next meeting.

Review of previous meeting minutes - the schedule for the picnic had been included with the board's packet for July's meeting but the minutes state they are attached so secretary will make a copy to be attached as noted. Darlene made motion to approve with addition of picnic schedule, seconded by Starla and motion carried.

Review of treasurer's report - motion made by Doug, seconded by Darlene to accept and file report with roll call - Darlene - Yes, Doug - Yes, Starla - Yes, Cathie - Yes and David - Yes.

Pay bills authorization - Starla made motion to pay bills, seconded by Darlene with roll call - Darlene - Yes, Doug - Yes, Starla - Yes, Cathie - Yes, David - Yes.

At this point we needed to go over the price of park benches - we discussed the price but did not actually vote on same. The cost of each bench will be \$250 with \$200 going to David for cost of wood, use of engraving machine, actual building of benches, etc. and \$50 going to the park special fund. Starla made motion, seconded by Darlene with roll call of Darlene - Yes, Doug - Yes, Starla - Yes, Cathie - Yes and David - Yes.

Old Business

Disc golf - nothing right now, we need to have the money from logging before we do anything further.

Wee library - It is almost finished. We discussed where to put it - suggestion was made to place it under tree by bench just past pavilion A. All were in favor of placing it there and Cathie will let her cousin Patricia Swartzmiller know where to place it.

New Business

- Official Procedures: Official votes on all matters.
 - Discussion - all were in agreement.
- Minimum of 3 bids and vote on one bid before any approval for work.

Woodside Park Commission meeting of 08.03.2022, Continued

- Discussion - attempts will be made to get 3 bids. Not always possible but will make all attempts to do so. If 3 bids are not possible, must have documentation on date, time and contact of other attempts.
- Timely submission on all receipts/vouchers.
 - Discussion - we have been discussing this and we will be doing this in future
- Use of official township forms
 - Discussion - it is believed we are clear on how to use all township forms and will be doing so in future.
- Issues from last township board meeting of 07.12.2022
 - It was discussed at the board to raise the caretaker's salary to \$2500 a month. Township board stated we can request the raise at next budget however it will not get approved. Should this board pursue raising the caretaker's pay to \$2500 per month or another amount?
 - Discussion - We are gently reminded that the park is not a for profit entity and as such we cannot compare what professionals charge for a yard the size of ours to what the park can realistically afford. We decided to table this topic until March 2023 as that is when the next budget meetings will begin.

Roll call - Darlene = Yes, Doug - Yes, Starla - Yes, Cathie - Yes and David - Yes.

- The township board recommended charging Hope Township residents \$15 or more to help offset the caretaker's pay. Should this board start charging the residents of Hope Township for the use of the pavilions?
- Discussion - Cathie stated she has been in favor of charging residents to reserve pavilions for a while. A couple of years ago Starla had done a poll on surrounding parks and NONE of them are free. We tossed around the idea of charging township residents \$25 rental with \$25 deposit and non-residents \$50 for rental with \$25 deposit beginning in 2023. Doug made motion to approve the new fees, seconded by Starla with roll call as follows:

Darlene - Yes, Doug - Yes, Starla - Yes, Cathie - Yes and David - Yes.

Cathie will compose a letter to be sent to those who have already reserved for 2023 and will be posted on web site as well.

Woodside Park Commission meeting of 08.03.2022, Continued

- It was discussed at the board meeting to lock the ADA bathrooms due to human feces on toilets, walls and floors and to put in a porta potty. Should this board lock the ADA bathrooms and have a porta potty installed?
- Discussion - everyone agreed to no porta potty!!! There was discussion about closing the park at dusk before and that did not go over well. We also discussed locking the bathrooms at night. There are many folks who depend on our park bathrooms being open after dark, like if you are on your way either to or from town and need a quick break- the park is there and open. The cases of human feces have not been numerous so unless that changes, the restrooms will remain open and NO porta potty!

Roll call - Darlene - Yes, Doug - Yes, Starla Yes, Cathie - Yes and David – Yes

- End of fiscal year report - David printed this report out and it was in our packet, also he had it on his laptop and we discussed while he updated it as we went along. Darlene made motion to accept end of fiscal year report, seconded by Doug with all in favor of accepting report.
- Grants: There is nothing pending right now.
- **ARPA Update**

It was suggested that we redo parking lot so that our gate could be moved for year around parking off road - for those who use the walking path and cross country ski in the park when it is closed. This is probably going to be a big undertaking but the following businesses will be contacted by Cathie the park's representative to the ARPA committee - K. Bradfield, Novak's, Coggins and Tri-City Groundbreakers

Other Business

We are gently reminded that any and all meetings must be public, no more done via emails. Motion made by Doug to adjourn, seconded by Cathie. Meeting adjourned at 1317.

Respectfully,
Cathie Kisser, Secretary
Woodside Park Commission