

Hope Township Board Meeting
Zoom Meeting and In Person
March 9, 2021- 7:00PM

Board Members:

Rita Goul, Supervisor
Dori Allen, Clerk
Starleen Eddy, Treasurer
Mary Jo Letts, Trustee
Bob Davis, Trustee

Visitors:

List with Clerk's copy

CALL TO ORDER:

Zoom meeting and in person meeting was started by Supervisor- Rita Goul. Those present led by the Supervisor in the pledge to the flag to call the meeting to order.

BUSINESS FROM THE FLOOR: Nothing to report

CLERK'S MINUTES:

The minutes from the February 2021 meeting had been distributed earlier.

It was moved by Starleen and supported by Mary Jo to approve the minutes. A roll call vote was called-
Dori Yes - Starleen Yes - Bob Yes - Mary Jo Yes- Rita Yes

TREASURER'S FINANCIAL REPORT:

The financial report was given up to February 28, 2021. The report was presented, and it will be filed. It was moved by Mary and supported by Bob to approve. A roll call vote was called-
Dori Yes - Starleen Yes - Bob Yes - Mary Jo Yes- Rita Yes

OUTSTANDING BILLS:

The bills from the General and Fire Dept. Funds and Solid Waste were distributed earlier. It was moved by Starleen and supported by Bob to pay the bills. A roll call vote was called-
Dori Yes - Starleen Yes - Bob Yes - Mary Jo Yes- Rita Yes

DEPARTMENT REPORTS:

FIRE DEPARTMENT- Brian (Fire Chief) was present at the meeting to give report.

February 2021 Calls: 10 calls
8 Medical
1 Traffic Crash
1 Garage Fire

Spring burning season is here so please be sure to get a burning permit before any burning. Please visit <https://www.dnr.state.mi.us/burnpermits/> to see if burning is permitted. The fire department expenses

coming for testing of hoses and ladders that is required will be about \$1,500-\$2,000. Would like a sit down with the Treasurer and Clerk to figure the finances of the Fire Department to know if the air packs that are needed are an expense, we can take on to buy all at once in the amount of about \$80,000. It would save to buy all at once than to buy in smaller amounts. Total calls in 2020 were 127 calls.

PARK-

David Yahr was present to give the Park report. The park is closed until Spring. Park Board Meeting March 2nd, 2021 was held at the Township Hall. The next meeting will be April 7, 2021 at the Township Hall. The park is set to open April 19, 2021 weather permitting. The Annual picnic is being planned for July 17, 2021 as of this time. The park has been rented out for October 2, 2021 to Rita Goul to host a vendor market. The park has granted Rita Goul access to the park on December 4, 2021 to host the Santa Drive thru event once again this year.

PLANNING-

Nicole Kelley Planning Chair was present to give the Planning report. A special meeting was held on March 3, 2021 a notice was posted for the public to be notified of the meeting. The meeting was held for the application for variance from Kenny Bradfield request for expansion of a Commercial use. A motion was made by Bob Davis and seconded by Carol Coyle to approve this variance request. The motion was carried and all members present confirmed in the affirmation by a yes voice vote. Meeting notes have been filed with all details. Hope Township board approved this Variance as the Planning presented.

It was moved by Dori and supported by Starleen to accept. A roll call vote was called -
Dori Yes - Starleen Yes - Bob Yes - Mary Jo Yes - Rita Yes

CHAPEL/CEMETERY-

Floyd Andrick was present to report on the cemetery. 162 plot pins were ordered and received for the New Cemetery plots at the New Hope Cemetery- #748-910 and will be placed by Spicer Group to complete the Cemetery Survey Contract this will happen in the Spring 2021 as weather permits. The new section (East Section) will be 2 grave spaces instead of the 5 grave space lots.

TOWNSHIP CODE AUTHORITY-

Meeting was held February 25, 2021
3 Mechanical permits
1 Plumbing permit
Next meeting March 25, 2021

WIXOM LAKE AUTHORITY-

Robert Kelley was present to report. Taxes were collected for weed control for the 2020 summer for Wixom Lake. With the flood taking the Lake away the questions are being asked where is the money and how is it to be spent. Robert has put in a call to gain knowledge and was told the money is sitting in the account. This is being looked into and will be reported as soon as the answer comes.

ROAD ADVISORY COMMISSION-

Meeting was held February 11, 2021 via Zoom. Meeting minutes are posted on the Township Website.

Members reviewed the proposed 2020 Road Improvements for Grace Court and Richmond Drive. Those improvements were not completed in 2020 due to the spring Flood and Dam break disaster. The Midland Road Commission instead repaired essential Roads in the county which were damaged by the Dam Failure and flood damage. Drainage issues on Grace Court are now addressed and preparation work by the County Drain commission for Bombay Road is also ready for paving this year, 2021.

The estimates were presented to the Board.

It was moved by Bob and supported by Starleen to accept. A roll call vote was called-

Dori Yes - Starleen Yes - Bob Yes - Mary Jo Yes- Rita Yes

UNFINISHED BUSINESS-

Nothing to report

NEW BUSINESS-

- Audit June 30, 2020 year end and F65 June 30, 2020 is Complete- Findings and Report Review

The board reviewed and discussed the findings in the report.

- W-4's needed from all employees of the Township if not already turned into the Clerk

The Clerk asked all employees to please return W-4 forms.

- Parish Communications- Update on expansion in Township

Information can be found under the Parish Communications on the Township Website.

- M-30 Benefit Fee extension for resident

A resident of Hope Township purchased land on M-30 and it was not disclosed of the benefit fee for the city water hook-up. The resident has asked for a 1-year extension to pay the fee in full. The board agreed to the extension with a contract being made up by the Township Treasurer to ensure the Township is paid in full. The Treasurer agreed to make the contract and track the payment of the fee.

It was moved by Dori and supported by Rita to accept. A roll call vote was called-

Dori Yes - Starleen Yes - Bob Yes - Mary Jo Yes- Rita Yes

- Enforcement Officer Approval/Hire

The board received four applications and the Supervisor did three interviews, one was unavailable to interview. The recommendation was to approve the hire of Gregory Brady

It was moved by Dori and supported by Bob to accept. A roll call vote was called-

Dori Yes - Starleen Yes - Bob Yes - Mary Jo Yes- Rita Yes

- ADP Proposal (Payroll Company)

The board approved the use of ADP to do Payroll monthly. This will ensure payroll is done accurately and payments are made for all withholdings timely. The Supervisor has agreed to forgo a deputy at this time to help off set the cost of the use of the payroll company.

It was moved by Starleen and supported by Bob to accept. A roll call vote was called-

Dori Yes - Starleen Yes - Bob Yes - Mary Jo Yes- Rita Yes

- Cemetery Lawncare Contract-Approval to go to Bid

It was moved by Rita and supported by Starleen to accept. A roll call vote was called-

Dori Yes - Starleen Yes - Bob Yes - Mary Jo Yes- Rita Yes

- Township Hall/Fire Hall Lawncare Contract- Approval to go to Bid

It was moved by Dori and supported by Starleen to accept. A roll call vote was called-

Dori Yes - Starleen Yes - Bob Yes - Mary Jo Yes- Rita Yes

- Budget preparation for Fiscal Year July 1, 2021-June 30, 2022 is starting. It has been asked all departments start getting budgets started and submitted to the Supervisor soon. The budget will need extensive work this year.

- Credit Card Policy

It was moved by Starleen and supported by Rita to accept. A roll call vote was called-

Dori Yes - Starleen Yes - Bob Yes - Mary Jo Yes- Rita Yes

- Deposit Policy

It was moved by Rita and supported by Starleen to accept. A roll call vote was called-

Dori Yes - Starleen Yes - Bob Yes - Mary Jo Yes- Rita Yes

- Investment Policy

It was moved by Dori and supported by Rita to accept. A roll call vote was called-
Dori Yes -Starleen Yes - Bob Yes - Mary Jo Yes- Rita Yes

- Expense Policy

It was moved by Dori and supported by Rita to accept. A roll call vote was called-
Dori Yes -Starleen Yes - Bob Yes - Mary Jo Yes- Rita Yes

- Zoning Board of Appeals appointments:

Appoint Rita Goul- Motion by Dori and supported by Bob

Appoint Thomas Clark Motion by Mary and supported by Bob

Appoint Wendy Faber Motion by Dori and supported by Mary

Appoint as alternate Carol Coyle Motion by Dori and supported by Starleen

A roll call vote was called- on all the above appointments

Dori Yes -Starleen Yes - Bob Yes - Mary Jo Yes- Rita Yes

Motion to adjourn by Rita, and Dori supported. Motion carried. Adjourned at 9:42 PM