

## **Hope Township Grant Committee Meeting Minutes**

Meeting called to order at 12:20p.m., Monday, February 6, 2012

### **Agenda**

1. Election of Committee Chairman and Secretary
2. Roll call of committee members
3. Develop a list of Township grant projects
4. Research private/government agencies for possible grants
5. Research possible help in grant writing
6. Set date for next meeting
7. Adjourn

### **Election of Committee Chairman and Secretary**

Election held; Starla Jordan, elected Committee Chair and Cliff Blake, elected Secretary

### **Roll call of committee members**

Starla Jordan, Starleen Eddy, Ann & Cliff Blake present

### **Develop grant projects**

It was determined to start with two township area projects

Parks – playground equipment (handicap accessible)

Fire Department – expansion or replacement of current Fire Station; with the possibility of combining both Fire Dept. and Township Hall.

It was recommended and agreed, that the committee would use the Parks project as a module for grant research and grant writing. At the same time, the committee would continue on the Fire Dept. project, as to facilitate the timeliness of both projects. To that end, a meeting will be scheduled between the Fire Chief, the grant committee, and a volunteer architect; to the requirements of the Fire Dept. for the expansion/replacement project (board member(s) may also be part of this meeting)

### **Research private/government agencies for grants**

Develop a list of grant foundations/government resources, their requirements and deadlines for filing

### **Grant writing**

Look into the possibility of developing contacts; individuals or agencies for assistance in grant writing

### **Next committee meeting**

Committee's next meeting, March 5, 2012, at noon. (Date or time change can be made after consulting committee membership)

### **Adjourn**

At 3:15p.m.